



## Buffalo County Zoning Department

407 S. Second Street ■ PO Box 492 ■ Alma, WI 54610 (608) 685-6218  
 Fax: (608) 685-6213                      www.co.buffalo.wi.us

# Variance Application

Property Owner Name:	Phone #:
Mailing Address:	
Email Address:	

Agent Name:	Phone #:
Mailing Address:	
Email Address:	

The applicant hereby appeals to the Buffalo County Board of Adjustment for a variance relating to

ARTICLE No. \_\_\_\_\_ SECTION NO. \_\_\_\_\_ of the Buffalo County \_\_\_\_\_ Ordinance

SITE INFORMATION	Parcel Number: _____ - _____ - _____
Site Address: _____	
Property Description: _____ ¼ _____ ¼ Sec. _____, T _____ N, R _____ W, Town of _____	
Parcel Size in Acres: _____ Square Feet: _____	
Legal Description: _____	

PROPOSED DEVELOPMENT / LAND USE
<b>Complete Description:</b> (use additional paper if necessary)
<b>Use:</b> Residential <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Recreational <input type="checkbox"/>

<p><b>Answer the following questions completely and to the best of your ability. These are issues the Board of Adjustment considers in acting upon your variance request. Use additional sheets if needed.</b></p>
<p>1) Explain why strict application of the terms of the ordinance would result in undue and unnecessary hardship:</p>
<p>2) Explain why the hardship is due to physical constraints and/or property limitations rather than the circumstances of the applicant:</p>
<p>3) Explain why the variance, if granted, will not be contrary to nor harm the public interest:</p>

**SITE PLAN**

A detailed site plan must be submitted with your application or the application will be deemed incomplete and returned. The site plan may be drawn on the following page or on a separate piece of paper or survey map. The location of the following features must be included on the site plan:

- Configuration of Parcel with all Dimensions     North Arrow     Roads Including Driveways
- All Existing Structures     Proposed New Structure(s) or Addition(s)     Easements
- Distances from Property Lines and Road Centerline     Septic Tank and Drainfield
- Well Location     Water Features and Potential Wetlands

**WETLAND NOTICE**

You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands Identification Web Page or contact a Department of Natural Resources Service Center.

**APPLICANT SIGNATURE**

I certify by my signature that all information presented herein is true to the best of my knowledge. I understand that I am subject to all applicable codes, statutes and ordinances of Buffalo County and the State of Wisconsin. Providing incorrect information may cause a delay in permit processing or denial. I give permission for the staff of the Buffalo County Zoning Department to enter upon my property for the purpose of verifying that the standards and requirements of the Zoning Ordinance are met.

Owner / Agent Signature \_\_\_\_\_ Date: \_\_\_\_\_

**FEES:**                      \$600                      Variance Application

Make checks payable to: **Buffalo County Treasurer**  
Return Completed application to: **Buffalo County Zoning Department, P.O. Box 492, Alma, WI 54610**

**NOTICE: An after-the-fact fee of five times the applicable variance application fee shall be charged if work is started before a permit is issued. Permit application fees are non-refundable.**

**SITE PLAN**

Applicant: \_\_\_\_\_ Section \_\_\_\_\_ Town of \_\_\_\_\_

Include all features listed on previous page. **Site plan may be drawn in box below or on a separate piece of paper or survey map.**



**EROSION CONTROL AND STORMWATER MANAGEMENT**

Sediment and erosion control and stormwater management are an important aspect of all land disturbing activities. Additional review and permitting may be required if your site is within 300 feet of a stream or if your site is on steep slopes of 12% or greater. If your development activity will disturb one acre of land or more you are required

to apply for a Conditional Use Permit and a Wisconsin Pollution Discharge Elimination System (WPDES) permit from the Wisconsin Department of Natural Resources.

**ZONING DEPARTMENT USE ONLY**

Date Application Accepted: \_\_\_\_\_ Permit Issue #: \_\_\_\_\_  
 Accepted By: \_\_\_\_\_ Receipt #: \_\_\_\_\_

**APPLICABLE FEES**

Variance \_\_\_\_\_  
 Application \_\_\_\_\_

Total Fees:  
 Check #: \_\_\_\_\_ or Cash

Zoning District: \_\_\_\_\_

Soil Test Required: yes  no

Septic Permit Required: yes  no

Shoreland: yes  no

Wetlands: yes  no

Floodplain: yes  no

Steep Slopes: yes  no

% slopes at Development Sites: \_\_\_\_\_

% slopes at Driveway: \_\_\_\_\_

<u>Inspection Date</u>	<u>Inspector</u>	<u>Comments</u>
• _____	_____	_____
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