

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Thursday, November 2, 2023

Location: 3rd Floor County Board Room
Department of Health and Human Services
Buffalo County Courthouse
407 S 2nd Street, Alma, Wisconsin

1. CALL TO ORDER/ROLL CALL OF MEMBERS

Members present were Kim Beseler, Wendy Kleinschmidt, Chris Lindstrom, Carol McDonough, Brian Michaels, Nathan Nelson, Steve Schiffli. Mary Anne McMillan-Urell is an excused absence. Liz Hoffmaster is an excused absence.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING

Dave Rynders, Matt Bertelson, Jamie Weaver, Mary Hildebrand

2. PUBLIC COMMENT REGARDING MATTERS THAT WILL BE TAKEN UP BY THE COMMITTEE AT THIS MEETING

None

3. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING

A motion was made by Mr. Lindstrom and seconded by Ms. Kleinschmidt to approve the October 5, 2023, minutes as presented. Motion approved.

4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT

The Veterans Services report was available for review. Ms. Decker was not in attendance and excused.

5. REVIEW/DISCUSSION/ACTION - VETERANS SERVICES MONTHLY VOUCHERS

The October vouchers were reviewed. A motion was made by Ms. Beseler and seconded by Ms. McDonough to approve the October 2023 vouchers as presented. Motion approved.

6. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH REPORT

The monthly numbers were provided for review by Ms. Weaver.

Updates:

- Waiting on final results of Well Sampling project from UW-Stevens Point
- 217 flu vaccinations provided so far (schools, farms, & employees)
- School flu clinics completed.
- Ongoing farm clinics for migrant farm population - A report will be provided from UW-EC on health screening results and vaccination rates for migrant farm population.
- The last flu clinic for county employees and the community was held on Monday, October 30th.

Ms. Weaver shared a vacancy update: An interview is scheduled for November 13th, 2023, for the Public Health Nurse position. Discussion was held on offering a 32-hour work week and possibly a telecommuting option. Mr. Rynders explained that (3) positions have already been approved for full-time telecommuting of which (2) are being used to balance the space issue. The suggestion was made to share the open telecommuting slot with the Public Health Nurse and another full-time staff member.

The idea was brought up by Mr. Schiffli to have a fleet vehicle available for the Public Health Nurse as an incentive. Mr. Rynders explained it would not be feasible due to the demand and usage of the existing fleet.

11/02/2023 DHHS/Veterans

ARPA Parks Project Update: Ms. Weaver reported that 15 of the 18 grant applications sent out were returned. The dollar amount of requests totaled \$750K with \$250K - \$300K available funds. Discussion was held on how the monies will be divided. (See agenda line item 8)

7. REVIEW/DISCUSSION/ACTION – RESOLUTION CHANGING FEE SCHEDULE TO ENVIRONMENTAL HEALTH & SANITATION

Mr. Rynders explained that last month the Committee approved reducing the special events fee from \$60 to \$25. Mr. Rynders was instructed to amend the resolution to make the change.

A motion was made by Mr. Michaels and seconded by Ms. Kleinschmidt to amend the resolution to approve reducing the temporary food establishment inspection fee from \$60 to \$25. Motion approved.

8. REVIEW/DISCUSSION/ACTION – APPOINT MEMBER TO ARPA GRANT PARKS SELECTION TEAM

Ms. Weaver made a request to have a member from the home committee to be on the selection team to disburse funds for the parks project. Mr. Rynders explained that the auditors have given specific guidelines for the disbursement of funds. The work group will need to connect with each town to obtain precise details on their requests. After the preliminary approval from the committee, the requests will be submitted to the State for approval per the auditor requirements. Ms. Weaver will send out a recap of all the park requests to the committee members.

A motion was made by Mr. Nelson and seconded by Ms. Beseler to appoint Ms. McDonough and Mr. Michaels to be on the ARPA grant parks selection team. Motion approved.

9. REVIEW/DISCUSSION/ACTION – ALMA SCHOOLS SENIOR MEALS EXPLORATION

Mr. Bertelson, Nutrition Program Coordinator presented the idea of establishing a new (Congregate) senior meal site at the Alma school possibly once or twice a month. Mr. Bertelson talked with the school nutrition department who supports the idea and Rob Stewart, Superintendent, who requested more information as well as the support of the county. Mr. Rynders explained there are 3 funding sources for meal sites: State/Federal funding, donations from participants, and County funding. After discussion, a motion was made by Mr. Nelson and seconded by Mr. Lindstrom to approve a senior meal site at the Alma school. Motion approved.

10. REVIEW/DISCUSSION/ACTION – 85.21 SPECIALIZED TRANSPORTATION GRANT FOR 2024

Mr. Rynders presented the 2024 annual 85.21 transportation grant application which is due in Nov/Dec for \$80K, with the county matching \$16K. There is a transportation reserve fund, which the Department of Transportation (DOT) advised the monies need to be used and built into the budget for rates and services. Mr. Rynders presented a plan to spend down the monies from the reserve fund (\$78K) for vehicle repairs or other program related costs which also includes the purchase of a vehicle to replace a 2017 vehicle with matching dollars from the 5310 grant. Mr. Rynders is seeking approval of this plan. A motion was made by Mr. Schiffli and seconded by Ms. McDonough to approve the 85.21 Specialized Transportation operating grant plan. Motion approved.

11. REVIEW/DISCUSSION/ACTION – BUFFALO COUNTY TITLE VI NONDISCRIMINATION PLAN FOR SPECIALIZED TRANSPORTATION

Mr. Rynders informed the Committee of the Title VI (Civil Rights Act of 1964) requirement with the Department of Transportation (DOT). A Title VI plan has been developed and will be submitted to meet the requirements to support civil rights and nondiscrimination of all protected classes. Mr. Rynders reported no civil rights complaints have been received in the last decade. Mr. Rynders explained the need to make individuals aware that they can submit a complaint at the county or federal level.

A motion was made by Mr. Schiffli and seconded by Mr. Michaels to approve the Title VI Nondiscrimination plan for Specialized Transportation. Motion approved.

12. REVIEW/DISCUSSION/ACTION – AN ORDINANCE TO CHARGE CHILD SUPPORT FEES TO NON IVD CUSTOMERS

Mr. Rynders explained that an ordinance was approved October 5th by the Committee to charge Child Support fees to non IVD customers. It was brought to Mr. Rynders attention that it was not listed on the agenda for the October meeting as an

ordinance. A motion was made by Ms. McDonough and seconded by Ms. Beseler to approve the ordinance on the agenda. Motion approved.

13. REVIEW/DISCUSSION/ACTION – FAMILY & COMMUNITY SPECIALIST POSITION DESCRIPTION CHANGES

Mr. Rynders reported Ms. Margaret Listle submitted her resignation as Family & Community Specialist effective December 1, 2023. Mr. Rynders presented a revised job description and is looking for approval to include the changes. A motion was made by Ms. McDonough and seconded by Ms. Kleinschmidt to approve the revised job description for the Family & Community Specialist. Motion approved.

14. REVIEW/DISCUSSION/ACTION – REFILL FAMILY & COMMUNITY SPECIALIST POSITION

Mr. Rynders is seeking approval to re-fill the position. A motion was made by Ms. McDonough and seconded by Mr. Lindstrom to refill the Family & Community Specialist position. Motion approved.

15. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

Mr. Rynders presented for review the September 2023 DHHS budget and the Agent of the State budget. Questions were asked on what the miscellaneous expense of \$4000 for Agent of the State were for. Mr. Rynders will come back next month with a detailed breakdown of the expenses.

16. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

A motion was made by Mr. Schiffli and seconded by Ms. Beseler to approve the monthly vouchers as presented. Motion approved.

17. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The monthly unit reports were available for review by the committee members.

18. REVIEW/DISCUSSION/ACTION – WESTERN DAIRYLAND COMMUNITY ACTION

No report.

19. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND TIME

The next meeting is scheduled for Thursday, December 7, 2023, at 6:30 PM.

20. PUBLIC COMMENT NOT RELATED TO AGENDA ITEMS

None

21. ADJOURNMENT

A motion was made by Ms. Beseler and seconded by Ms. McDonough to adjourn the meeting at 7:50 PM. Motion approved.

Respectfully submitted,

Mary Hildebrand