

BUFFALO COUNTY MINUTES

Committee of the Board: Finance Committee

Date of the Meeting: August 25, 2022

Chair Mr. Dennis Bork called the meeting to order at 8:00 a.m.

Members Present: Mr. Dennis Bork, Mr. William Bruegger, Mr. Brian Michaels, and Mr. Brad Schmidtknecht. Mr. Max Weiss joined the meeting at 8:33 a.m.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Roxann Halverson, Mr. Ryan VanDeWalle, Ms. Lisa Schuh (Teams), Ms. Ana Rolbiecki (Teams), Judge Thomas Clark, Ms. Renee Pronschinske, Mr. Bob Platteter, Sheriff Mike Schmidtknecht, Mr. Mike Osmond, Mr. Dave Rynders, Mr. Stephen LaValla, Ms. Carri Renchin, Ms. Danielle Schalinske, Ms. Tina Anibas, Ms. Carol Burmeister, Ms. Roselle Schlosser, Ms. Mackenzie Dregney, Mr. Lucas Teska, Mr. Anthony Pfaff, Ms. Felicia Decker, and Mr. Cale Severson.

Public Comments regarding Agenda Items: None.

Review/Discussion/Action regarding the 2023 Departmental Budget Presentations:

- A. Judge's Office & Circuit Court: Judge Clark and Ms. Pronschinske presented the 2023 budget. There are not many changes other than the wages and benefits.
- B. Highway: Mr. Platteter presented the 2023 Highway budget. He explained how his budget is created by reviewing the past years and averaging them out. He is including 10.8 miles of road reconstruction to keep things on a 30-year rotation.
- C. Law Enforcement & Jail: Sheriff Schmidtknecht and Mr. Osmond presented the 2023 budget. Replacement vehicles were reviewed, training expenses will be up, and overtime will be up due to short staffing.
- D. Health and Human Services, Agent of the State and ADRC: Mr. Rynders, Mr. LaValla, Ms. Schalinske, and Ms. Renchin presented the 2023 budgets. ADRC is a neutral budget and requires no tax levy. Agent of the State is a fee based budget. DHHS is requesting a new Social Worker position and increase in expenses for placements.
- E. Treasurer: Ms. Anibas presented the 2023 budget. A projection of increase in interest revenue was discussed. There were no other significant changes.
- F. Register of Deeds: Ms. Burmeister presented the 2023 budget. The revenues and how they are generated were discussed. A scanning project of military records was included in the budget request.
- G. Zoning: Mr. VanDeWalle presented the 2023 Zoning budget. The revenues from permit applications were reduced with permit applications slowing down. There may be a slight decrease in salaries depending on the revamp of departments into a Land Management Department.
- H. UW Extension: Mr. VanDeWalle presented the UW Extension budget. There is one employee that is a county employee. All others are contracted. This budget includes an additional employee to be an Administrative Assistant. Mr. VanDeWalle will check on this as it was not discussed at the last committee meeting.

- I. Clerk of Circuit Court: Mr. VanDeWalle presented the 2023 budget. The revenues will be down due to a reduction in the citations being done as a treatment program. Ms. Schlosser joined the meeting and discussed the treatment programs affecting the fees her office collects as revenue.
- J. District Attorney and Victim Witness: Ms. Dregney presented the 2023 budgets. The Victim Witness budget included expenses for a new phone line. About 49% of her budget is covered by the State. The DA budget did not have much change. Photocopy expenses and health insurance expenses were increased.
- K. Community Justice Services: Mr. VanDeWalle explained this budget has a \$5,000.00 contribution from the county and the rest is from grants and fees.
- L. Building and Grounds: Mr. VanDeWalle presented the 2023 budget. There will be slight increases in salaries, benefits, sewer charges, and some maintenance.

A recess for lunch was taken.

- A. Emergency Management: Mr. Teska presented the Emergency Management/Risk Management and LEPC budgets. He explained the revenues and expenditures for all budgets. He is required to attend at least two trainings each year and needs to attend some trainings to obtain his Emergency Management certificate.
- B. Recycling: Mr. Pfaff presented the budget. There are a few unknowns with the budget that depend on if BBC&M stays in the program or not.
- C. Veterans Services: Ms. Decker gave the presentation for the 2023 budget. She is very thankful for the approval of the Assistant in her office. In 2023 she will need additional funds for licenses for her staff and funds for continuing outreach at the fair.
- D. Economic Development: Mr. VanDeWalle explained this budget is not complete yet. He is currently working with Trempealeau County to share staffing for EDC and tourism.
- E. Land Conservation and Nonmetallic Mining: Mr. Severson reviewed the budget. In past years fund balance dollars were used to balance the budget. He explained the revenues from DATCP for his staff. He would like to have funds to purchase shirts and hats for his staff for events they present at. Nonmetallic Mining budget is a fee based program and does not use levy dollars.
- F. Land Information: Mr. VanDeWalle reviewed the budget. A license for the LandNav program will need to be purchase. There may be an increase for insurance and salary dependent upon the individual hired in this vacant position.
- G. County Clerk: Ms. Halverson presented her budget. She explained the numbers she received for social security and health insurance are not correct and that they should be higher. Election expenses will be down due to there only being two elections next year.
- H. Administration, Surveyor, and IT: Mr. VanDeWalle explained some of the final numbers needed for these budgets are not in yet. We do not have the Shared Revenue projection or levy amounts. Wages and benefits were increased. The number of County Board per diems were increased and the cost of conferences were increased. The IT budget has shown an increase.

Mr. VanDeWalle will put the numbers together in a spreadsheet to show where things are at.

Mr. Bruegger would like funds returned to the Historical Society.

Next meeting will be September 15th at 9:30 a.m., with Economic Development meeting at 8:30 a.m.

Mr. Schmidtknecht made a motion to adjourn at 4:05 p.m.

Respectfully Submitted,

Roxann Halverson
Buffalo County Clerk