

BUFFALO COUNTY MINUTES

Committee of the Board: Finance Committee

Date of the Meeting: July 21, 2022

Chair Mr. Dennis Bork called the meeting to order at 8:30 a.m. in the second floor conference room.

Members Present: Mr. Dennis Bork, Mr. William Bruegger, Mr. Brian Michaels, Mr. Max Weiss, and Mr. Brad Schmidtkecht.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Roxann Halverson, Mr. Ryan VanDeWalle, Ms. Tina Anibas, Mr. Danzinger, Mr. Lee Gehrke, Mr. Chris Woda, Mr. Lee Engfer, Ms. Danielle Schalinske, and Mr. Dave Rynders.

Public Comments regarding Agenda Items: None.

Review/Discussion/Action regarding the Minutes of the Previous Meeting: Mr. Bruegger made a motion to approve the minutes, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding DHHS Case Manager Position Financial Impacts: Mr. Rynders explained this position was being worked on to be presented during the budget hearings for 2023. The needs have shown that it cannot wait until then. The proposal is to move a Support Staff Specialist to part-time and create this full-time Case Manager position. The individual currently working as a Support Staff Specialist has a Bachelor's Degree and would fit well in this position. By changing the positions, it would save the County \$8,000 this year and \$18,000 next year. Mr. Schmidtkecht made a motion to approve the resolution by roll call vote, seconded by Mr. Michaels. All in favor. Carried.

Review/Discussion/Action regarding Establishing the 2023 Budget Meetings with Departments: Mr. VanDeWalle reviewed how past meetings were organized and would like to set a date for upcoming budget hearings. The meetings will be held August 25th beginning at 8:00 a.m.

Review/Discussion/Action regarding Updates to the Flyway Trail Project: Phase 2 is currently in the engineering stage and studies are being done for endangered species. Funding was discussed. Chair Bork expressed his concerns with a newspaper article that showed no county funds were involved in the projects. There is staff time, audit fees and the county has put CAPX funds towards the project. He would like to see a referendum on the November ballot to get citizen input on whether or not further trails should be developed. Mr. Weiss made a motion to move forward with a referendum question on the November ballot, seconded by Mr. Bruegger. Carried.

Review/Discussion/Action regarding Generator Replacement: Mr. Woda explained the work he has done on the replacement of the generator. There has been \$60,000 of ARPA funds earmarked for this use, but it looks like it may cost more. The generator unit should be relocated outside the building. Departments that must be covered by the generator were

reviewed. Law Enforcement and DHHS Public Health are two of the offices that must be on the generator backup system. The generator runs dispatch and the 911 system and it keeps the refrigerator running for all the vaccinations in Public Health. Mr. Schmidtknecht made a motion to have Mr. Woda obtain bids on the new generator and installation, seconded by Mr. Bruegger. Carried.

Review/Discussion/Action regarding Approval of Non-lapsing Accounts: This non-lapsing accounts show funds remaining at the end of 2021 and need approval to carry forward to 2022. The hemp fund shows zero but is actually in the negative. Mr. Duley explained that will be brought back to zero when a grant he applied for comes through. Mr. Michaels made a motion to approve the non-lapsing accounts, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding Monthly Vendor Invoices/ Vouchers/ Employee Payroll/Funds Investment Report: Mr. Weiss made a motion to approve the invoices and vouchers, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion regarding Committee Chair Report: Chair Bork discussed the Mr. Herald case and the status with Zoning. He would also like more departments to work together to contract on fuel.

Review/Discussion regarding the Administrative Coordinator's Report: Mr. VanDeWalle has been working with Trempealeau County to collaborate with Economic Development. He has also been attending meetings for the opioid settlement.

Review/Discussion regarding Public Comments Unrelated to the Agenda: Mr. Lee Gehrke would like Buffalo County to consider restoring their donation amount to the Historical Society.

The next meeting will be August 18th at 8:30 a.m. and August 25th for the budget hearing at 8:00 a.m.

Adjourned: Mr. Bruegger made a motion to adjourn at 10:55 a.m. Carried.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk