

Buffalo County Minutes

Committee/Board: Health and Human Services and Veterans Service Committee

Date of Meeting: Thursday, July 6, 2023

Location: 3rd Floor County Board Room
Department of Health and Human Services
Buffalo County Courthouse
407 S 2nd Street, Alma, Wisconsin

1. CALL TO ORDER/ROLL CALL OF MEMBERS

Members present were Kim Beseler, Liz Hoffmaster, Chris Lindstrom, Carol McDonough, Mary Anne McMillan-Urell, Brian Michaels, Steve Schiffl; Wendy Kleinschmidt and Nathan Nelson attended via Zoom.

OTHERS PRESENT FOR ALL OR PART OF THE MEETING

Dave Rynders, Jamie Weaver, Felicia Decker, Richard Mueller, Mary Hildebrand

2. PUBLIC COMMENT REGARDING MATTERS THAT WILL BE TAKEN UP BY THE COMMITTEE AT THIS MEETING

None

3. REVIEW/DISCUSSION/ACTION – MINUTES OF THE PREVIOUS MEETING

A motion was made by Ms. Beseler and seconded by Ms. McDonough to approve the June 6, 2023, minutes as presented. Motion approved.

4. REVIEW/DISCUSSION/ACTION – VETERANS SERVICES MONTHLY REPORT

Ms. Decker provided an update on the Brick Memorial project; Mr. Craig Turnbull needs to sign the contract. The American Legion requested changing the Student Government Youth Day from Spring to the Fall. After discussion, Ms. McMillan-Urell suggested scheduling it sometime between Veterans Day and Thanksgiving to avoid budget time; Ms. Decker will discuss this with the Legion and the schools. Ms. Decker reported neighboring counties need CVSOs and she is temporarily assisting Pepin County with their Veterans program. The American Legion riders presented the Veterans office with a donation of \$1500 at the Eleva Broiler days to be used exclusively to support Veterans. Ms. Decker attended the Women Veteran Retreat at the Trinity Equestrian Center. The monthly expense report was presented and the stats for June were shared. The Veterans office will attend the Buffalo County fair. Ms. Decker recognized Mr. Richard Mueller in his retirement from the Veterans/Home Committee with a certificate for his service from May 2018 through July 2023.

5. REVIEW/DISCUSSION/ACTION - VETERANS SERVICES MONTHLY VOUCHERS

The June vouchers were reviewed. A motion was made by Mr. Lindstrom and seconded by Ms. Hoffmaster to approve the June 2023 vouchers as presented. Motion approved.

6. REVIEW/DISCUSSION/ACTION – PUBLIC HEALTH REPORT

Ms. Jamie Weaver presented the monthly numbers, noting numbers are remaining steady. An update was given on the Private Well Sampling Project. The end date for collecting samples is the end of July.

Ms. Weaver reported the CHA (Community Health Assessment) survey is live. Ms. Mickey Ganschow, Public Health Educator, is contacting local businesses and libraries, advertising on social media and in the

newspaper as well as distributing posters throughout the County with a QR code to reach as many people as possible to complete the survey.

Ms. Weaver shared that a campaign is held annually with the Preparedness Program contract with the State. This year the campaign involves a Vector-borne disease. A box of Deet insect tick repellent wipes will be given to those who take part in a survey to gather information on how much knowledge and protection the public is using against tick/mosquito bites. The Public Health department has partnered with area campgrounds and the library to help with this campaign.

Information was shared regarding feedback from the State on the Public Health ARPA funds.

Ms. Weaver submitted the hydroponic plan to the State; their response was the plan is not an allowable expense. Weaver then submitted all the ideas to the State and a response came back that all but the Resource Fair were not allowable. The State then approved the parks and rec plan. Discussion was held on establishing criteria for disbursement of ARPA funds for the parks.

Ms. McDonough recommended splitting the money amongst the parks that are interested in making improvements. There is \$250K available for Public Health projects.

Ms. Ganschow applied for a grant that the USDA (one-time payout) is offering to help with the hydroponic project.

Mr. Rynders shared a response from the State regarding the Homeless project. Money cannot be given to a 3rd party which Western Dairyland would be.

7. REVIEW/DISCUSSION/ACTION – DELTA 8 PRESENTATION

Mr. Rynders announced the presenter for the Delta 8 presentation was not available so it will be rescheduled for the August meeting.

8. REVIEW/DISCUSSION/ACTION ENVIRONMENTAL HEALTH SPECIALIST POSITION DESCRIPTION REVISION

Ms. Weaver presented a revision to the Environmental Health Specialist position. The Registered Environmental Health Specialist or Registered Sanitarian licensure requirements were changed from one year of hire to *within three years of hire*. With this revision, Ms. Kai Jiang, the Environmental Health Specialist will be within the guidelines to take the certification exam after two years of on-the-job experience. A motion was made by Ms. Hoffmaster and seconded by Ms. Beseler to accept the revision. Motion approved.

9. REVIEW/DISCUSSION/ACTION –BLOOD PRESSURE CLINIC POLICY

Ms. Weaver reported the existing Blood Pressure Clinic policy has been reviewed and is up to date in order to participate in the ADRC Resource Fair on July 14, 2023. The Public Health nurse will be offering guidance to the public following their screening. Mr. Rynders offered the support of Ms. Weaver's direction in expanding services in the Public Health department. A motion was made by Ms. McDonough and seconded by Mr. Lindstrom to accept the policy as presented. Motion approved.

10. REVIEW/DISCUSSION/ACTION – ADRC GOVERNANCE AGREEMENT

A summary of changes for the 2023 Governance agreement was presented by Mr. Rynders who is seeking approval of the agreement.

*The document will be an annual contract

*Adult Protective Services (APS) is not part of the ADRC

*ADRC Leadership Committee reviewing shared services

*Dispute Resolution will come through the Home Committees of each county

A motion was made by Mr. Lindstrom and seconded by Mr. Michaels to approve the changes to the ADRC Governance Agreement. Motion approved.

11. REVIEW/DISCUSSION/ACTION – 2022 ANNUAL REPORT

Mr. Rynders presented the 2022 Annual report which was submitted to Mr. Lee Engfer, Administrator. The report will be presented to the County Board in August 2023.

A motion was made by Ms. Hoffmaster and seconded by Ms. McDonough to accept the 2022 Annual report as presented. Motion approved.

12. REVIEW/DISCUSSION/ACTION – REFILL CHILDREN’S LONG TERM SERVICES CASE MANAGER/SOCIAL WORKER POSITION

Mr. Rynders reported the CLTS Case Manager/Social Worker vacancy occurred when Ms. Shelley Place resigned and accepted a position with Pepin County. Mr. Rynders explained the previously approved CLTS position that was created when Ms. Molli Eckelberg accepted the APS position was filled by Mr. Erek Sandoval who will be starting on 07/17/2023. A motion was made by Ms. McDonough and seconded by Mr. Lindstrom to approve refilling the second CLTS Case Manager/Social Worker position. Motion approved.

13. REVIEW/DISCUSSION/ACTION – DHHS FINANCIAL UPDATE

Mr. Rynders followed up on a discussion from the May meeting regarding a bill from 2022 for a dumpster rental that was the responsibility of the ADRC that wasn’t paid. The decision has been made to pay the invoice from the DHHS staff travel budget.

14. REVIEW/DISCUSSION/ACTION – DHHS MONTHLY VOUCHERS

A motion was made by Ms. Beseler and seconded by Ms. Hoffmaster to approve the monthly vouchers as presented. Motion approved.

15. REVIEW/DISCUSSION/ACTION – MONTHLY UNIT REPORTS

The monthly unit reports were available for review by the committee members. Mr. Rynders gave an update on the placement activity and a snapshot of the current caseload within Social Services during the interim of vacant positions. Mr. Rynders reported a temporary wait list needs to be established in CLTS.

16. REVIEW/DISCUSSION/ACTION – WESTERN DAIRYLAND COMMUNITY ACTION

Ms. McMillan-Urell provided information on the activity of Western Dairyland which includes Homeless Services, Head Start, Business Development, Weatherization, Energy Assistance, Transportation, Childcare Partnership, Homeownership programs, Fresh Start, Scents & Scentsibility Thrift Stores, Food Assistance, Skills Enhancement, and RSVP Volunteer Program.

17. REVIEW/DISCUSSION/ACTION – DHHS DIRECTOR REPORT

Mr. Rynders provided information on a meeting Ms. Carri Renchin attended on Recovery Coaches. Americore, a national organization, helps train and support volunteers and pays them to do AODA services for a year. Americore funds a \$50,000 grant annually but requires a cash match of \$5000. Mr. Rynders is looking for a source to fund the cash match without affecting the budget; federal dollars cannot be used.

Mr. Rynders reported DHHS will be attending the Buffalo County fair to promote services.

18. REVIEW/DISCUSSION/ACTION – CHAIRPERSON’S REPORT

None.

19. REVIEW/DISCUSSION/ACTION – NEXT MEETING DATE AND TIME

The next meeting is scheduled for Tuesday, August 8, 2023, at 6:30 PM.

20. PUBLIC COMMENT NOT RELATED TO AGENDA ITEMS

None

21. ADJOURNMENT

The meeting adjourned at 8:04 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Hildebrand". The signature is written in a cursive style with a large, looped "M" and "H".

Mary Hildebrand