

BUFFALO COUNTY MINUTES

Committee/Board: Executive Committee

Date of Meeting: Monday, March 28, 2022

The meeting of the Committee of the Board was called to order by Chair Dennis Bork at 9:05 p.m.

Board Members Present: Mr. Larry Grisen, Mr. Dennis Bork, and Mr. Max Weiss.

Others Present for All or Part of the Meeting: Ms. Roxann Halverson, Mr. Ryan VanDeWalle, Ms. Tina Anibas, and Ms. Carol Burmeister.

Public Comments Regarding Posted Agenda Items: None.

Review/Discussion/Action regarding the District Attorney Assistant Step Placement: The individual selected for the position brings a good amount of experience and has worked in this position for Buffalo County previously. It is being requested to place her in Class K Step 4. Mr. Grisen made a motion to approve placement in Class K Step 4, seconded by Mr. Weiss. A roll call vote was taken. Carried.

Chairperson's Report: None.

Administrative Coordinator's Report: None.

Public Comment Unrelated to Agenda Items: Mr. Weiss discussed the vacant Zoning Administrative Assistant position. He was asked by the Department Head if interviews could be held soon. This is a budgeted position that needs to be reviewed and approved by the home committee prior to advertising and interviews.

Ms. Anibas asked for clarity on annual reports. The Elected Officials report to the Executive Committee, and she wondered if they would like to review the reports or have them sent directly to County Board. The Executive Committee will schedule a meeting in May to hear the reports.

Adjournment: Mr. Grisen made a motion to adjourn at 9:22 p.m., seconded by Mr. Weiss. Carried.

Respectfully Submitted,

Roxann M. Halverson
Buffalo County Clerk