

Buffalo-Pepin Counties
Criminal Justice Collaborating Council
Effective Accountable Alternatives

CJCC Meeting Minutes

Community/Board: Criminal Justice Collaborating Council (CJCC) – Buffalo and Pepin Counties
Date of Meeting: Tuesday, March 15, 2022
Electronic and Hard Copy Filing Date:
Location: Zoom Meeting
<https://wicourts.zoom.us/j/94660737355>
Join by telephone call 1-312-626-6799
Meeting ID: 946 6073 7355

Meeting called to order at 12:04 p.m.

Present: Tanisha Bautch, Brenda Berning, Judge Clark, Brenda Berning, Danielle Schalinske, Mark Lemke, Audrey Lieffring, Mary Campbell Wood, Melissa Barclay, Dave Rynders, Logan Olson, felicia Decker, Rene Pronschinske, Sheri Peterson, Clerk of court, Felicia Decker, Blake McMahon. Others in attendance for all or portions of the meeting were Cory Kavanaugh, Karla Gearing, Greg Quin, Nikki Mastbergen

Public Comments regarding Agenda items: None.

Review/Discussion/Action – Minutes of the January 18, 2022: Mr. Lemke accepted motion to approve minutes as presented, seconded by Mr. Rynders. Motion carried.

Veteran’s Special Project part 2 : Mr. Cory Kavanaugh, Ms. Wood, Ms. Decker and Ms. Gearing presented The Veteran Experience.

CJCC Financial Report: The CJCC financial report was presented with a balance of \$39,392.33. Pending the uncashed check through Jail Reentry Program so the correct invoice can get paid. Ms. Reick processed the \$5,000 check to CJS.

Community Work Service (CWS) Report: Ms. Rieck sent out report (see below). Ms. Berning stated as of 3/7/22 there are currently zero active participants. Judge Clark stated he is receiving no requests from prosecutors to implement CWS. He suggested criminal justice partners to inquire if you find that is something you want to pursue.

Inmate Status Report: (see reports below).

Buffalo County: Mr. Olson report there are currently twelve inmates in Buffalo County jail. He has collaborated with Ms. Campbell Wood and introduced teleconference classes to Buffalo County inmates. Mr. Olson stated the classes are going well and the feedback from the participants is positive. They are going to continue to add equipment to the jail thereby allowing

classes to continue. Mr. Logan stated there is an uptick in charges of domestic conduct, battery, resisting/obstructing.

Pepin County: Mr. McMahon stated there are nine in custody. There are two in custody at other jails. Programs have opened back up and are in person. There were four bookings this month thirty-one bookings since beginning of the year (2022).

Mayo Hometown Health Grant Application: Mr. Rynders informed the committee Buffalo County DHHS will be applying for \$25,000 grant money from Mayo Clinic Health systems. Northwest Wisconsin nonprofit agencies are eligible. The grant supports innovative efforts that align with improving mental health, preventing alcohol misuse and substance abuse and help improve the health of communities in the region. The grant is to be used between July 1, 2022 and July 31, 2023. Mr. Rynders has worked with Mr. Olson and Ms. Campbell Wood to launch a new project to benefit jail inmates so they can have access to health care, mental health and substance abuse counseling and other behavior health services. Mr. Rynders stated DHHS has also received funding to pay for these services on an on-going basis.

Moving Forward (Jail Reentry) Program Report: Ms. Campbell Wood informed the committee teleconference classes, in partnership with Dunn County Jail resumed March, 2022. Five classes are being offered this month. There are two women and three men participating from Buffalo County Jail (HUGE thank you to Mr. Olson for his support) and two men from Pepin County jail for a total of seven individuals participating in eleven classes. Ms. Campbell Wood

Ms. Campbell Wood worked with Ms. Bautch, CJS and provided self-study materials for one woman in Buffalo County Jail on addiction and recovery.

Ms. Campbell Wood will be presenting the Literacy Link team and has limited funding for justice partners to attend the Fourth Annual National Children of Incarcerated Parents Conference <https://childwellbeing.asu.edu/content/national-children-incarcerated-parents-conference> to date, two individuals have shown interest, if interested in attending, please reach out to her directly.

CJS Coordinator Report: Ms. Berning presented the final December 2021 and February 2022 financial statement (see below). Received fourth quarter 2021 TAD revenue able to close out the 2021 books. Redid 2022 budget to match salary and benefit changes. Continues to work on pre-charge programming.

Ms. Bautch reviewed CJS data report (see below)

Next Meeting Date: Wednesday, April 20, 2022 from 12:00 p.m. – 1:00 p.m. via Zoom. Ms. Berning will not be in attendance, Ms. Bautch will fill in during her absence.

Public Comment not Related to Agenda Items: None

Adjournment: Meeting adjourned at 12:58 p.m. Mr. Lemke accepted motion to adjourn, seconded by Ms. Lieffring. Motion carried.

Respectfully submitted,

**Brenda Berning,
Community Justice Service Director**



CJCC Financial Report

The current balance of the CJCC Financial Report as of March 7, 2022, is \$39,392.33. Pending the uncashed check through Jail Reentry Program so the correct invoice can get paid.

Please note an invoice was submitted by Ms. Wood for jail reentry program expenses. The amount will be slightly changing due to an incorrect invoice being submitted. It will be corrected upon receipt of the uncashed check.

Submitted by Gina Rieck.

Buffalo-Pepin Counties
Criminal Justice Coordinating Council
Effective Accountable Alternatives

COMMUNITY SERVICE PROGRAM
3/7/22

	Feb./March 2022	2022 Total	2021 Total	Total from 2011
Participants	0	2	14	698
Successful	2	5	11	489
Unsuccessful	0	0	7	207
Pending	2			2
Buffalo Cty Referrals	0	1	12	485
Pepin Cty Referrals	0	1	3	213
Total	0			698

Total Community Service Hours: 91 ¹/₄ hrs. (2022)
 395 hrs. (2021)
 904 ³/₄ hrs. (2020)
 849 ³/₄ hrs. (2019)
 543 hrs. (2018)
 1038 ³/₄ hrs. (2017)
 2294 ³/₄ hrs. (2016)
 2997 ¹/₄ hrs. (2015)
 2360 hrs. (2014)
 2695 ³/₄ hrs. (2013)
 1971 ³/₄ hrs. (2012 and prior)
 16,141 ³/₄ hrs. TOTAL

Buffalo County Jail Current Inmate Listing

03/07/2022

Inmate Name	Date Admitted	Reason Detained	Arresting Agency	Next Court Date	Release Date	Huber Privileges	Edu. Level	DNA ON FILE?
Randall Merrick	6-23-20	First Degree Intentional Homicide	BUSO	Buffalo Co Case 3-18 @1300	TBD	Not Eligible	GED	Y
Charles Victor Wayne Zaruba	3-2-21	Bond-Repeated Sexual Assault of Same Child	BUSO	Buffalo Co Case 3-25 @ 1100 Chippewa Co Case 5-10 @1000	TBD	Not Eligible	HS	Y
Chad Downs	12-29-21	Failure to Appear x 3 Armed Robbery Bail Jumping Possession of Narcotics	BUSO	03-02 @1100	TBD	Not Eligible	GED	N
Nastassia Harris	11-12-21	JOC-OWI 2 nd & Operate With Restricted Controlled Substance & OWI 4th	BUSO	Sentenced	4-4-22	Not Eligible	College	Y
Jose DeJesus Martinez Arellano	01-18-22	Repeated Sexual Assault of a Child	BUSO	3-17 @ 1530	TBD	Not Eligible	No HS	N
Annalese Willmarth	01-10-22	PO Hold Man./Deliver Meth Maintain Drug Trafficking Place	BUSO	3-30 @ 1430	TBD	Not Eligible	None	N
Brian Weinrich	01-31-22	JOC - OWI 4th	BUSO	Sentenced	3-28-22	Y	HS	Y
Adam MacDonald	02-14-22	Failure to Appear	BUSO	3-16 @ 1030	TBD	N	GED	N
Gary Evanson	02-20-22	Battery DC Resisting/Obstruction Bail Jumping	MPD	3-16 @ 1515	TBD	N	HS	Y
Brandon Ottum	03-06-22	Failure to Appear Warrant x 3	BUSO	TBD	TBD	Not Eligible	No HS	

Electronic Monitoring

03/07/2022

Inmate Name	Date Started	Convicted Of	Arresting Agency	Release Date	DNA on File
Michael Kronebusch	9-23-19	Sign Bond-Burg/Bldg-Dwelling	BUSO	To Be Determined	
Samantha Oreskovich	1-31-22	JOC - OWI 4th	BUSO	6-17-22	Y
Julio Contento Gualan	2-10-22	JOC -OWI 3rd	BUSO	3-12-22	Y

Out Of County

03/07/2022

Inmate Name	Date Started	Convicted Of	Arresting Agency	Release Date	DNA on File

PEPIN COUNTY JAIL CURRENT INMATE LIST
03-07-2022

Inmate Name	Date Admitted	Reason Detained	Arresting Agency	Next Court Date	Release Date	Huber Privileges	Edu. Level	Out on EM
Carmona, Miguel Angel	07-30-21	Failure to Pay Bond JOC-2020CF22	PESO	--	07-07-22	Eligible	High School	No
Kalishek, Mary Heather	12-07-21	JOC-2021CF20	--	--	07-01-22	Eligible	High School	No
Wagner, Daniel Jeffery	01-13-22	PO Hold Neglecting a Child Possession of Methamphetamine Possession of THC Possession of Drug Paraphernalia	PESO	03-15-22	?	Not Eligible	College	No
Spindler, Amanda Lee	02-06-22	JOC-2021CM17	PESO	--	03-08-22	Eligible	High School	No
Forshier, Jamie Rae	02-15-22	JOC – OWI 4 th Offense	--	--	07-19-22	Not Eligible	GED	No
Brantner, Michael Douglas	02-15-22	PO Hold	DOC	03-28-22	?	Not Eligible	No High School	No
Pawlowski, Tricia Lee	02-24-22	Failure to Appear Warrant – 2021CF32 Failure to Appear Warrant – 2021CF17	PESO	03-14-22	?	Not Eligible	College	No

MOVING FORWARD Reentry Program update

By Ms. Campbell Wood

Teleconference classes, in partnership with the Dunn Co Jail resumed in March. Five classes are being offered this month. For men: Coping with Anger (MRT) and Stop the Chaos; for Women Staying Quit(MRT) and Change Company (one section each for men and women). There are two women and three men participating from Buffalo Co Jail and two men from Pepin Co Jail, for a total of seven individuals participating in eleven classes.

In February/January, worked with CJS and provided self-study materials for one woman, on addiction and recovery.

National Children of Incarcerated Parents Conference

<https://childwellbeing.asu.edu/content/national-children-incarcerated-parents-conference> Mary is presenting with her Literacy Link team, and has limited funding for justice partners to attend. So far, two will be registering. If interested, please let Mary know ASAP

Three Pepin Co parents are participating in Extension's **The Literacy Link Making Reading Memories** program, covering 6 children; and three Pepin Co parents are participating in Extension **parenting classes and coaching**, covering 5 children, provided by Extension, in cooperation with Pepin DHHS and probation.

BPLA is providing **GED class and tutoring** for one Spanish-speaking/reading participant. Still working with Center for Independent Living of Western WI (CILWW) and Jacki Bremer (CPS who is on 6-month leave) to get **Certified Reentry/Recovery Peer Specialist** servicing available again.

Veterans and Justice Systems Special Project –

By Ms. Campbell Wood

Refining the training for Law Enforcement, Justice and Community Partners. Have presented to Pepin and Buffalo Law Enforcement, and 1st half to B-P CJCC. Second half will be presented to B-P CJCC at March 15 regular meeting . Working to schedule Dunn Co trainings and planning to present training to WI CVSO Association in April.

BUFFALO COUNTY DEPARTMENT OF COMMUNITY JUSTICE SERVICES
2021 ADOPTED BUDGET
REPORT THROUGH December 2021 - FINAL

ACCOUNT TITLE	2021 WORKING BUDGET		Y-T-D		Y-T-D REMAINING BUDGET		PERCENT OF BUDGET USED	
	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE
STATE/FEDERAL GRANT REVENUE	125,286.00		125,286.00		0.00		100%	
CJS DRUG TESTING REVENUE	16,125.00		10,726.50		5,398.50		67%	
ALCOHOL TESTING REVENUE	16,943.00		5,625.00		11,318.00		33%	
REVOLVING LOAN REVENUE	2,000.00		250.00		1,750.00		13%	
SWEAT DRUG PATCH REVENUE	3,780.00		5,019.00		(1,239.00)		133%	
BUFFALO COUNTY NON-LAPSING FUND	0.00		5,719.54		0.00			
LOCAL REVENUE/REFUNDS (CJCC) - FUND 10	10,000.00		10,000.00		0.00		100%	
IDIP - ALCOHOL TESTING - FUND 10	6,982.00		0.00		6,982.00		0%	
PRE-CHARGE/PRE-ARREST REV	0.00		250.00		(250.00)		0%	
DONATION	0.00		1,000.00		(1,000.00)		0%	
SALARIES		102,250.00		102,129.53		120.47		100%
SOCIAL SECURITY		7,822.00		7,436.35		385.65		95%
RETIREMENT-EMPLOYER'S SHARE		6,902.00		6,881.05		20.95		100%
HELATH INSURANCE		15,458.00		14,942.88				
LIFE INSURANCE		30.00		30.36		(0.36)		101%
WORKER'S COMPENSATION (not billed until EOY)		4,091.00		3,125.44		965.56		76%
TELEPHONE		879.00		847.96		31.04		96%
INTERPRETOR FEES		100.00		0.00		100.00		0%

AODA AND MENTAL HEALTH ASSESMENTS AND TREATMENT (Contractual Services)		3,000.00		1,125.00		1,875.00		38%
OFFICE SUPPLIES (PENS,PAPER,POSTAGE, ETC.)		975.00		862.66		112.34		88%
OFFICE EQUIPMENT (CHAIR)		0.00		0.00		0.00		0%
PHOTO COPIES (COPIER/PRINTER X 2 - BC/PC)		2,010.00		1,988.66		21.34		99%
EMPLOYEE EDUCATION & TRAINING		0.00		0.00		0.00		0%
PROGRAM INCENTIVE/REWARDS		4,085.00		3,468.77		616.23		85%
MILEAGE		1,920.00		792.51		1,127.49		
MEALS		100.00		0.00		100.00		0%
PROGRAM SUPPLIES FOR CLIENTS (N/A BOOKS, FOLDERS, NOTEBOOKS)		653.00		1,616.59		(963.59)		248%
VEHICLE LEASE/GAS		10,680.00		8,112.23		2,567.77		76%
OTHER SUPPLIES & EXPENSES (VPN/ENCRPTION/BENEFIT PLAN ADMIN/GENERAL LIABILITY INS.= \$600/YR)		640.00		652.48		(12.48)		102%
ALCOHOL MONITOR		4,745.00		663.00		4,082.00		14%
ALCOHOL MONITOR - FUND 10		1,278.00		0.00		1,278.00		0%
DRUG TESTING		7,178.00		6,200.57		977.43		86%
SWEAT DRUG PATCH		4,320.00		3,000.00		1,320.00		69%
REVOLVING LOAN		2,000.00		0.00		2,000.00		0%
TOTALS		181,116.00	181,116.00	163,876.04	163,876.04	22,959.50	16,724.84	

ACCRUED EXPENSES	BUDGET TOTAL	INCLUDED YTD EXP	2016 & 2017	DHS Rollover	\$49,872.77	CASH BALANCE (net YTD + reserve)	\$79,932.90
WORKERS COMP	3,783.25	3,783.25	2018 Excess	Revenue	\$1,874.10		

Above amounts are prorated and entered as accrued expenses. Actual transaction will not occur until end of year.

2019	Revenue	\$13,362.93	
Excess			
2020	Revenue	\$14,823.10	
Excess			
2021		\$5,719.54	
Expense			
		<hr/>	
		\$74,213.36	In Buffalo County Non-Lapsing Fund
			10.25.54540.0000.295

BUFFALO COUNTY DEPARTMENT OF COMMUNITY JUSTICE SERVICES
2022 ADOPTED BUDGET
REPORT THROUGH February 2022

ACCOUNT TITLE	2021 WORKING BUDGET		Y-T-D		Y-T-D REMAINING BUDGET		PERCENT OF BUDGET USED	
	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE- +	EXPENSE
STATE/FEDERAL GRANT REVENUE	125,286.00		0.00		125,286.00		0%	
CJS DRUG TESTING REVENUE	13,425.00		1,168.00		12,257.00		9%	
ALCOHOL TESTING REVENUE	16,425.00		2,140.00		14,285.00		13%	
SWEAT DRUG PATCH REVENUE	5,760.00		300.00		5,460.00		5%	
LOCAL REVENUE/REFUNDS (CJCC) - FUND 10	10,000.00		10,000.00		0.00		100%	
IDIP - ALCOHOL TESTING - FUND 10	0.00		0.00		0.00		0%	
PRE-CHARGE/PRE-ARREST REV	0.00		0.00		0.00		0%	
BUFFALO COUNTY NON-LAPSING FUND	5,946.00		0.00		5,946.00		0%	
SALARIES		105,352.00		12,430.23		92,921.77		12%
SOCIAL SECURITY		7,681.00		902.96		6,778.04		12%
RETIREMENT-EMPLOYER'S SHARE		6,848.00		807.96		6,040.04		12%
HEALTH INSURANCE		13,550.00		2,258.20				
LIFE INSURANCE		32.00		5.20		26.80		16%
WORKER'S COMPENSATION (not billed until EOY)		4,156.00		649.67		3,506.33		16%
TELEPHONE		868.00		108.46		759.54		12%
INTERPRETOR FEES		100.00		0.00		100.00		0%

AODA AND MENTAL HEALTH ASSESSMENTS AND TREATMENT (Contractual Services)		3,000.00		0.00		3,000.00		0%
OFFICE SUPPLIES (PENS,PAPER,POSTAGE, ETC.)		1,000.00		122.68		877.32		12%
OFFICE EQUIPMENT (CHAIR)		600.00		0.00		600.00		0%
PHOTO COPIES (COPIER/PRINTER X 2 - BC/PC)		2,010.00		300.61		1,709.39		15%
EMPLOYEE EDUCATION & TRAINING		0.00		0.00		0.00		0%
PROGRAM INCENTIVE/REWARDS		3,000.00		165.32		2,834.68		6%
MILEAGE		6,360.00		59.10		6,300.90		
MEALS		100.00		0.00		100.00		0%
PROGRAM SUPPLIES FOR CLIENTS (N/A BOOKS, FOLDERS, NOTEBOOKS, PUBLICATIONS)		600.00		28.84		571.16		5%
VEHICLE LEASE/GAS		4,320.00		1,120.43		3,199.57		26%
OTHER SUPPLIES & EXPENSES (VPN/ENCRPTION/BENEFIT PLAN ADMIN/GENERAL LIABILITY INS.=\$600/YR)		725.00		0.00		725.00		0%
ALCOHOL MONITOR		4,745.00		891.00		3,854.00		19%
ALCOHOL MONITOR - FUND 10		0.00		0.00		0.00		0.00
DRUG TESTING		7,475.00		1,497.50		5,977.50		20%
SWEAT DRUG PATCH		4,320.00		0.00		4,320.00		0%
TOTALS	176,842.00	176,842.00	13,608.00	20,698.49	163,234.00	144,202.04		

ACCRUED EXPENSES	BUDGET TOTAL	INCLUDED IN YTD EXP	2016 & 2017	\$49,872.77	\$72,842.41
------------------	--------------	---------------------	-------------	-------------	-------------

WORKERS COMP	3,898.02	649.67
--------------	----------	--------

Above amounts are prorated and entered as accrued expenses. Actual transaction will not occur until end of year.

2018 Excess	Revenue	\$1,874.10
2019 Excess	Revenue	\$13,362.93
2020 Excess	Revenue	\$14,823.10
2021	Expense	<u>\$ 5,719.54</u>
		\$74,213.36

NEW CJS Data as of 3/7/2022: Served 246 individuals since 8/1/2017.

Active = 39

Soberlink = 5

Drug Testing = 31

IDIP = 0

Random Drug Screening = 3

Deferred Prosecution Agreement = 21 (BC – 21 and PC – 0)

TOTAL DPA SERVED: 61 (28 successful; 1 administrative discharge, 10 terminated; 1 voluntary withdrawal)

Pre-Charge Diversion = 4 (PC – 2 and BC – 2)

	2017 (commence 7/31)	2018	2019	2020	2021	2022	TOTALS
Total Screened	79	121	95	40	79	12	426
Graduated (successfully completed)	8	24	18	11	19	3	83
Administrative Discharge (not able to complete all requirements)	2	16	9	5	8	1	41
Terminated (failed to follow all conditions)	4	19	19	7	7	1	57
Voluntary Withdrawal (per client request)	0	2	3	6	6	0	17
Declined Participation	0	5	18	13	31	5	72
Ineligible (BW, charge, probation)	33	50	21	4	8	1	117
DPA	1 (new) BC-1 PC-0	17 (new) BC-13 PC-4	17 (new) BC-14 PC-3	12 (new) BC-12 PC-0	10 (new) BC-10 PC-0	4 (new) BC-4 PC-0	61 BC – 54 PC – 7