


BUFFALO COUNTY
WISCONSIN

Drafted By:

Ana Rolbiecki

Presented Month/Year:

August 2022

Involved Committees:

Human Resources Committee

County Department:

Administration

Fiscal Impact: YES / NO

AC Approved: YES / NO

RESOLUTION # 22-08-03

A RESOLUTION TO MODIFY POLICY 302 OTHER INSURANCES TO INCLUDE INCLUSION UNDER THE INCOME CONTINUATION INSURANCE PLAN OFFERED BY WISCONSIN RETIREMENT SYSTEM (WRS)

WHEREAS, the current Buffalo County Handbook requires the Buffalo County Board of Supervisors to authorize by resolution any amendments to the Employee Handbook; and,

WHEREAS, the Human Resource Committee has recommended changes to Policy 302 – Other Insurances to add Section 5 to include the Income Continuation Insurance (ICI) benefit as a voluntary “income replacement” benefit to eligible participants of the Wisconsin Retirement System authorized by Wisconsin State Statute 40.62 with any cost paid by the participant through payroll deduction, if a premium is due; and,

WHEREAS, the Wisconsin Department of Employee Trust Funds requires a resolution be passed and submitted on forms provided by them, a copy of which is Attached as Exhibit A and to be incorporated herein and to become a part of this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby amends POLICY 302- OTHER INSURANCE of the Buffalo County Handbook effective January 1st, 2023, to add Section 5 – Inclusion under the Income Continuation Insurance Plan as a voluntary benefit paid by the participant, a copy of the amended policy is attached as Exhibit B and to be incorporated herein and to become a part of this resolution.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Buffalo County Board of Supervisors hereby authorizes the Personnel Advisor to execute any additional documents required to enroll in the plan.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the 24th day of August, 2022.

Roxann Holmstrom
County Clerk

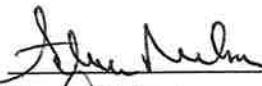
ATTEST:



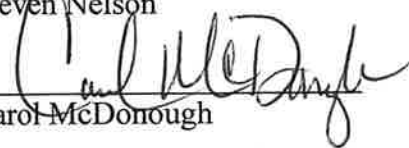
County Board Chairperson

Respectfully Submitted:

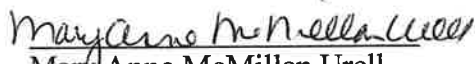
Human Resources Committee



Steven Nelson



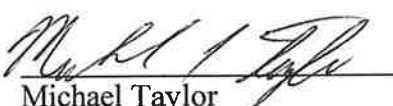
Carol McDonough



Mary Anne McMillan Urell



Nathan Nelson



Michael Taylor

ANTICIPATED FINANCIAL IMPACT STATEMENT

2023 Fiscal Impact: \$0.00 Currently on Premium Holiday

EXHIBIT B

POLICY 302. OTHER INSURANCES

5. Income Continuation Insurance Plan:

- 5.1 Effective January 1st, 2022, the County will make available a voluntary Income Continuation Insurance plan. Employees who participate in the plan will pay the entire premium in twenty-four (24) equal payments through payroll deductions throughout the year if a premium is due.
- 5.2 Coverage shall be effective the first day of the calendar month that first occurs during a newly eligible employee's 30-day enrollment period.
- 5.3 Coverage terminates on the date an employee resigns, is dismissed, terminates, retires turns age 70 or dies, whichever comes first. Full month's premium is required for any month or portion of a month in which earnings are paid.
- 5.4 Employees may apply for coverage at Open Enrollment annually. No late enrollments are allowed unless the employee has a qualifying event.
- 5.5 Annual open enrollment period for adding supplemental coverage is January 1 through March 1. Employees must meet the salary threshold qualifications to add coverage.
- 5.6 Employees may cancel coverage at any time which is effective the first day of the calendar month on or after the date the ICI Application cancelling coverage is received by the County.
- 5.7 Employees should refer to the ETF ICI webpages for more information on the rules of the program.

EXHIBIT A



Resolution for Inclusion Under the Income Continuation Insurance Plan

Wisconsin Department of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

RESOLVED, by the Buffalo County Board of Supervisors of the
(Governing Body)
County of Buffalo
(Employer Legal Name)

that pursuant to the provisions of Section 40.61 of the Wisconsin Statutes,
Buffalo County hereby determines to offer the Income Continuation Insurance Plan
(Governing Body)

to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to
abide by the terms of the plan as set forth in the contract between the Group Insurance Board and the
Administrator.

The resolution shall be effective on the later of the 1st of the month on or after 90 days following its
receipt at the Department of Employee Trust Funds, or
January 1st, 2023 ; and
(specify a later effective date, 1st of month only)

The proper officers are herewith authorized and directed to take all actions and make salary
deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to
provide such Income Continuation Insurance.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and
regularly passed by the above governing body on the 29th day of August, 2022 and that said
resolution has not been repealed or amended, and is now in full force and effect.

Dated this 29th day of August, 2022

39-6005673
Federal tax identification number (FEIN/TIN)

69-036-0208-000
ETF employer identification number

Number of eligible employees 122

Buffalo County
Employer county

Ana Rolbiecki-ana.rolbiecki@buffalocountywi.gov
Employer benefit contact email address

[Signature]
Authorized employer representative signature

Dennis Bork
Authorized employer representative printed name

Bounty Board Chair
Authorized representative title

PO Box 434

Alma, WI 54610
Mailing address

Submit completed form to ETF at ETFSMBESSNewEmployer@etf.wi.gov or fax to 608-267-4549.

For ETF use only - EFFECTIVE DATE OF COVERAGE ENTERED BY ETF: