

Buffalo County Resolution

Drafted By: RHalverson
Month/Year: May 2022
Committee: Land Use/Land Con. & Ext.

Department: Zoning/Land Con.
Fiscal Impact: Yes/No

Resolution # 22-06-04

A Resolution to Create and Fill a Full-Time Zoning/Land Conservation Administrative Assistant

Whereas, in April of 2022 the Zoning Administrative Assistant resigned from her position, and;


Whereas, the Zoning Department and the Land Conservation Department have studied the needs of each department and have determined the ability to share the Administrative Assistant position for duties that need to be accomplished, and;

Whereas, the Land Conservation Department would utilize the position for 10% of the time and the Zoning Department would utilize the position for the remaining 90% of the time of a 40-hour per week position, and;

Now, Therefore Be It Resolved, that the Buffalo County Board of Supervisors approve creating and filling the Zoning/Land Conservation Administrative Assistant position with the Zoning Department utilizing 90% of the work time and the Land Conservation Department utilizing 10% of the time of a 40-hour per week full-time position.


Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this 27th day of June, 2022.

ATTEST:

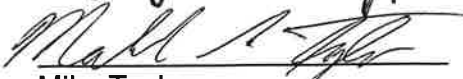

Buffalo County Clerk


Buffalo County Chairperson

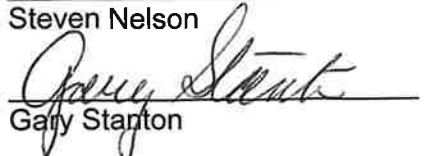
Land Use Committee:


Max Weiss


Dwight Ruff

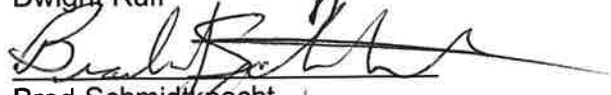

Mike Taylor


Steven Nelson


Gary Stanton

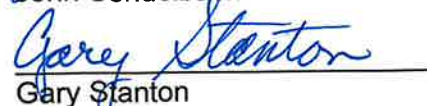
Land Conservation & AG Ext. Committee


Dwight Ruff


Brad Schmidtkecht


Larry Grisen


John Sendelbach


Gary Stanton



BUFFALO COUNTY

Buffalo County Resolution

Finance Committee:

[Signature]
Dennis Bork

[Signature]
Max Weiss

[Signature]
William Bruegger Sr.

Excused
Brad Schmidtknecht

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Brian Michaels

Human Resource Committee:

[Signature]
Nathan Nelson

[Signature]
Michael Taylor

[Signature]
Steve Nelson

[Signature]
Carol McDonough

[Signature]
Mary Anne McMillan Urell